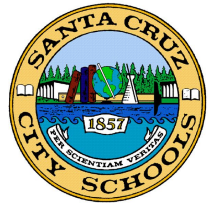


Soquel Knights

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ACADEMIC INTEGRITY POLICY

Soquel High School expects all students to demonstrate honesty and integrity. Soquel High School expects each student to complete his/her own work and cite material taken from other sources. Violations of academic integrity include: limited to:

1. Plagiarism from texts, Internet, magazines, or other sources.*
2. Copying assignments and homework or otherwise submitting any work that is not the student's own.
3. Failing to cite sources that are directly quoted, paraphrased, or summarized.
4. Cheating on exams, tests, or quizzes, including theft of or unauthorized access to an exam.
5. Submission or use of falsified data.
6. Supplying or communicating unauthorized information to another student for the preparation of an assignment, activity, or examination.
7. Submission of the same work for credit in two courses without obtaining prior permission from both instructors.

* **Plagiarism** includes, but is not limited to, failure to cite the source if any of the following appear in the work submitted by a student unless otherwise specified by the teacher:

- Any idea derived from the published or unpublished work of another person, whether directly quoted, paraphrased, or summarized.
- A phrase, written or musical.
- A graphic element.
- A proof.
- Specific language.

The consequences of academic dishonesty accumulate through all four years of high school.

First Offense

1. Student/Teacher conference and parent notification
2. Informational referral entered into Illuminate
3. No credit for the original assignment and the opportunity to complete an alternate assignment

Second Offense

1. Parent/Teacher conference (Counselor or Administration presence as needed)
2. Academic Dishonesty referral entered into Illuminate
3. No credit for assignment, and possible grade of "F" for 6 week marking period

Third Offense

1. Parent/Teacher/Administration conference
2. Academic Dishonesty referral entered into Illuminate
3. No credit for assignment, and possible grade of "F" for the semester