

SOQUEL HIGH STUDENT HANDBOOK 18-19

(Handbook is also available online at <http://soquel.sccs.net/home>)



THE PRIDE GOES ON FOREVER

All Soquel High School students will be college and career ready when they begin making choices to:

- Be on time and attend all classes
- Be respectful and follow staff directions
- Respect others by showing acceptance/tolerance of differences
- Bring required materials to class daily
- Show commitment to education by completing school work on time
- Dress appropriately and meet high standards of health, cleanliness and professionalism
- Take pride in the school:
 - Keep the campus free of litter
 - Respect school property
 - Help maintain a clean and attractive learning environment
- Use appropriate language; profanity, derogatory and vulgar language are unacceptable.
- Use the Student Portal for Illuminate daily to check attendance, assignments, and grades. Find the link to Illuminate by going to our school website; find the shortcut link to Illuminate on the right under "Quick links" then click on the "Library" link. Follow the prompts to login or to create an account if you do not have one.

The prior section is for students only. Parents will receive an email with a code to create a parent portal and directions. You can also visit our school website and find the Parent Portal link at the top right of the website and follow the prompts. Parents can also come to Soquel High School in person (with proper identification) to get help in creating an account. Please Note: Soquel High School must have an active email address on file for parents before assigning a personal access code.

REGULAR BELL SCHEDULE 2018-2019

Monday - C Day	Tuesday/Thursday - A Day	Wednesday/Friday - B Day
1st - 7:35 - 8:25	1st - 7:35 - 8:25	1st - 7:35 - 8:25
A2 - 8:30 - 9:15 B5 - 9:20 - 10:05	A2 - 8:30 - 10:15	B5 - 8:30 - 10:15
Brunch - 10:05-10:15	Brunch - 10:15 - 10:35	Brunch - 10:15 - 10:35
A3 - 10:20 - 11:05 B6 - 11:10 - 11:55	A3 - 10:40 - 12:20	B6 - 10:40 - 12:20
Lunch - 11:55-12:30	Lunch - 11:55 - 12:30	Lunch - 11:55 - 12:30
A4 - 12:35 - 1:20 B7 - 1:25 - 2:10	A4 - 12:55 - 2:35	B7 - 12:55 - 2:35

ACADEMICS

See *Illuminate* to check grades at <http://soquel.sccs.net/home>

Grade Reporting

Grades are posted on *Illuminate* and are updated every two weeks. Only grades issued at the end of each semester will become part of a student's permanent record. Grades are issued and mailed home every six weeks.

An incomplete (I) grade received at the end of a semester must be completed within the first six weeks of the next semester or it will be changed to an F. When computing athletic eligibility, an incomplete (I) grade is considered an F.

Drop and Add Policies

- A course dropped **during the first six weeks** of a semester is deleted from the transcript and a grade will not be issued.
- A course dropped **after six weeks but before the 13th week** of the semester is recorded on the transcript as withdrawal (W) or a withdrawal failure (WF).
- A course dropped **during the 13th through the 15th week** of the semester is recorded on the transcript as a withdrawal failure (WF). A grade of WF is included in the student's grade point average.
- All 9th, 10th and 11th grade students must carry six classes. Seniors may carry five classes if they are on track to graduate. One Regional Occupational Program (R.O.P.) class may count as part of a student's class load. A class may not be dropped resulting in fewer than six classes for 9th through 11th graders. Seniors may drop down to five classes, which must include at least four classes at Soquel High School. The fifth class may be an R.O.P. class (on or off campus).

ACADEMIC HONESTY

All students are expected to demonstrate honesty and integrity. Each student is also expected to complete his/her own work and cite material from other sources. Violations include but are not limited to:

- Copying homework
- Plagiarism from texts, internet, magazines or other sources
- Intentionally failing to cite sources
- Cheating on exams, tests, or quizzes

Consequences of Academic Dishonesty

First Offense

- Teacher Conference with student and parent
- The teacher may assign zero credit or an F grade on the assignment
- No opportunity for make-up
- Possible referral to Administration

Second Offense

- Referral to Administration
- Mandatory conference with parents by administration and teacher
- The teacher may assign an F grade for the grading period.

Third Offense

- Referral to Administration
- Mandatory conference with parents by Administration and teacher
- May be assigned an F grade for the semester.
- Administration may remove student from class
- Possible referral for expulsion

ATTENDANCE (Attendance Line Direct 429-3907)

See *Illuminate* to check attendance at <http://soquel.sccs.net/home>

Tardies

Students are to be in class **before** the tardy bell rings. Entering class late is considered a tardy. Only tardies that qualify under the Education Code are excused with a note from the parent. **Every three (3) tardies will count the same as an unexcused period absence in determining a student's Saturday School obligation and eligibility.** After the 12th unexcused tardy, the student will be required to attend a Saturday School. Upon the 15th unexcused tardy, the student will serve a Saturday School session and be ineligible for dances and sports until a parent/student conference is held. For every increment of three tardies after the 12th (e.g. the 15th, 18th, 21st and so on), the student will attend a Saturday School session and become ineligible for dances and sports. **A student with an unexcused tardy greater than 30 minutes will be marked truant (UTD) per Ed Code.**

Absences

All school absences must be cleared through the attendance office (429-3907). Before or on the day of the absence, a parent or guardian may call the school to report the absence. **The parent has 3 days after the day of the event to clear an absence with a school official. An early release from school can not be excused by a phone call after the fact; notification needs to be made to the office before the student leaves campus. It is the responsibility of both students and parents to check attendance on *Illuminate* and discuss any errors and to clear discrepancies with the Attendance Clerk within the 3 days. After 3 days, absences cannot be changed in the system. In the event of an attendance error by a teacher, it is the responsibility of each student to receive a blue slip from the attendance office to have a teacher fill out and sign to modify the absence or tardy within three days or the period marks will become unexcused.**

Note: Those absences and tardies not included on the Legally Excused Absences list (*Education Code* Section 48205) will be considered unexcused.

Truant Absences

Absences (single period or all day) not cleared within 3-days become truant absences. You will receive an automated call the evening of an unverified absence. Three periods OR one full day of truant absences results in the student being designated truant by State CA law. A Truancy Letter will be sent home informing parents of the student's truancy status.

- **After three unexcused period absences, the first Truancy Letter will be sent home, and the student will be assigned Saturday School.**
- **After three more period unexcused absences (6 total), a second Truancy Letter will be sent home. The student will be assigned Saturday School and become ineligible for athletics and extracurricular activities until a parent/student conference is held.**
- **After 9 or more period unexcused absences, a third Truancy Letter will be sent home. The student will be assigned Saturday School and may be referred to the Student Attendance Review Board where alternative solutions to truancy or placement may be considered.**
- **The student will be assigned Saturday School for every 3 unexcused absences. Upon the 6th period unexcused absence, the student will be ineligible to participate in extracurricular activities including sports and dances until a parent/student conference is held.**
- **Yearbook and diploma delivery will be delayed until all Saturday School obligations are completed and outstanding fees are paid.**

Note: Tardies and unexcused period absences are cumulative throughout the year.

Saturday School Dates, information and Community Service credit for Sat. School:

See at <http://soquel.sccs.net/home> under Administration/ Attendance/ Saturday School 18-19 for further details.

Modified Open Campus

Soquel High School is an **open campus before school, during lunch and after school only**. Registered students may enter and exit at those times. Students with an open A2, A3, B5, or B6 may go to the **First Quad or the Library**. Students without an A4 or B7 class must leave campus or go to the library.

Soquel High School is a **closed campus during passing times, class times and at brunch**. Non-students are not allowed on campus between the hours of 6:40 a.m. and 3:45 p.m. Those with lawful school business must report immediately to the Main Office upon arrival.

Restricted Areas

To insure safety and supervision of students, the following areas are off-limits during the school day unless students are part of a supervised class using that area: the back and front trails, the hillsides and grassy areas surrounding the school, the parking lots, and the athletic fields and bleachers. **Students found in any off-limits location during class may be searched and subject to disciplinary action.** During class time, all students must be under the direct supervision of an instructor. Any student out of class during instructional time must have a hall pass.

CAMPUS PARKING

The Soquel High School campus is recognized as a public educational institution that has established vehicle and parking regulations pursuant to CA Vehicle Code section 2113 (*a through f*).

Parking and Driving Regulations

Parking your vehicle on the Soquel High School campus is a ***privilege*** that may be revoked for cause at any time. All students and parents who drive vehicles on the Soquel campus are expected to follow all parking and driving regulations. **Students who violate regulations will be cited and issued a fine.**

Student parking is available in the lower lots ONLY. Parking in staff lots, including the circle and area at the top of the stairs is forbidden and will result in the vehicle possibly being towed and ticketed.

EXCEPTIONS: motorcycles and motor scooters must park in the area designated for such vehicles on the upper campus. **The parking lot is not a hangout place: No students should stay in the parking lot during brunch and lunch.**

The upper parking lots beyond the gates are off limits to students and parents and are **not to be used as drop-off points** for those delivering students. Parking is allowed in posted, designated areas only. Regulations will be enforced Monday-Sunday, 7am to 10pm.

All fines must be paid prior to purchase of Prom bids, Formal bids, or a yearbook. Seniors must clear all fines, including replacing/paying for textbooks, before issuance of a diploma. Students are responsible for keeping all texts in a safe and clean location and return textbooks in good condition. If a textbook is lost or returned damaged, it is the student's responsibility to pay for the textbook.

Students who violate parking/driving regulations are also subject to citation, the towing of their vehicle, and revocation of their campus parking/driving privileges. **All vehicles that enter the campus are subject to search.**

Students must obey all laws of the state of California when driving on campus. **The campus speed limit is 10 miles per hour.** Students observed driving with excessive speed will be cited, have their parking privileges revoked and parents will be notified. Vehicles that are parked blocking roads and driveways or that constitute a hazard could be towed without warning. All drivers on the Soquel High School campus must be legally licensed drivers. **If you are involved in a vehicle accident on campus, notify the Sheriff's Department or Highway Patrol immediately, along with the Main Office.**

Student Parking Permits

At the start of each school year, students have an opportunity to obtain a parking permit. This permit may be transferred from one automobile to another within the student's family as long as those vehicles are registered on the application. Any automobile parked on campus without an identifying permit is *subject to citation and towing at the owner's expense*. Because of limited parking available on campus, student-parking permits will be issued to:

1. Students with a valid license (6-months or more) authorizing the driver to transport other student-passengers during daytime hours (as determined by law);
2. Students whose parents have completed the registration process through Illuminate.

*All vehicles parked on either of the lower parking lots **must have a current Soquel High parking permit.** If you are parking without a permit you will be cited as follows:*

- 1st offense: Warning
- 2nd offense: \$20 Parking Fine
- 3rd offense: \$30 Parking Fine
- 4th offense: \$40 Parking Fine
- 5th offense: Car will be towed

NOTE: Offenses are cited against the permit holder. Offenses on "loaned" permits (except towing) go against the permit holder.

PERSONAL ITEMS

Soquel High School is not responsible for ANY personal items that are lost or stolen.

- Students who bring personal electronic devices **do so at their own risk.** If the electronic device is confiscated, it will be returned after a parent conference.
- Bicycles should be locked in the spaces provided or bike cage located behind the gymnasium.
- Skateboards should be locked in a locker.
- Students should not share their lockers with anyone.

NOTE: Bicycles, scooters and skateboards must be stored, not carried, while on campus, and they may not be ridden anywhere on campus, **including the back trail.** **NOTE:** Policy for Skateboards or Related Items included in back to school packet.

ASSOCIATED STUDENT BODY (ASB)

The Associated Student Body (or ASB) is made up of ALL students enrolled in Soquel High School. ASB activities involve student/peer support, community service, school spirit, clubs, campus improvement, and student entertainment. The legislative group of the ASB is called the Student Council. All students are encouraged to take part in the legislative process by giving their feedback: by presenting concerns, ideas and information during monthly Student Government Assembly meetings, speaking with any of the Student Council members or participating in ASB sponsored activities.

STUDENT ELECTED POSITIONS

Any student who has been elected by the student body, including but not limited to student council officers and court royalty, must maintain an exemplary record of behavior. In the event of suspension during the

school year or violation of a school contract, students will be removed from their position and replaced by the runner-up or another student as deemed appropriate by the Soquel High School ASB Constitution.

SOQUEL HIGH DANCE RULES

The purpose of Soquel dances is to provide a safe and fun event for SHS students.

- All dances are for Soquel High students only.
- **Students must bring a valid school ID.**
- Students who have been suspended are not allowed to attend SHS dances. No refunds are given to students who are suspended or expelled.
- All students who attend dances are subject to search and assessment for alcohol and drugs.
- Once a student leaves a dance, that student may not return to the dance.
- Doors close one hour after the dance begins.
- All school rules apply at the dance and during travel to and from the dance.
- Students are expected to treat other students, as well as chaperones, with respect and dignity.
- Provocative displays of affection are inappropriate.
- **Students must attend school the entire day of the dance and have no unexcused absences the week of the dance.** Medical and dental appointments must include a contact number for the appointment.
- Students must satisfy all fees, fines and Saturday School obligations, along with the return of all overdue library books and textbooks prior to attending a dance.
- Students who receive a third truancy letter or have un-served Saturday School assignment will be ineligible for participation in extracurricular activities, including, but not limited to, sports and dances at other schools.

Students suspected of being under the influence of any illegal substance, including alcohol, are referred to administration and possibly law enforcement officers on duty. Students under the influence or in possession of drugs or alcohol must be picked up by a parent immediately and will face school consequences, including suspension. Participation in graduation ceremonies or attendance at future dances could be prohibited. All normal legal penalties, such as loss of driving privileges still apply. No refunds are given to students asked to leave dances.

SOQUEL HIGH DRESS CODE

Title V of the CA Administrative Code states that students must be neat and clean and schools have a right and responsibility to reasonably enforce this standard.

Soquel High School believes that all students should wear clothing to school that fits well, reflects pride in oneself, is conducive to the learning process and demonstrates respect for school and a diverse student population. Additionally, we believe that high school is a transitional time for students to prepare for the world of work or the next educational level. Soquel's dress code is not intended to stifle a student's right to self-expression; our purpose is for the health, safety and emotional well-being of all students through appropriate school decorum. As this can be a difficult issue, we are requesting sincere and earnest support from all our students, staff, parents and guardians. Only by working together can we maintain a safe, positive, and mature learning environment for all students.

The following WILL NOT be permitted while attending classes and school events:

1. Clothing that insults, demeans or harasses any person on the basis of race, religion, gender or sexual orientation, or that insults, demeans or harasses any person on the basis of a physical or mental disability
2. Apparel, jewelry or accessory items which make reference to drugs (including mushrooms), alcohol, tobacco or and other controlled substances (*Morse v. Frederick 2007*). **This includes the Cookies brand.**
3. Bare feet. Shoes must be worn at all times.
4. Hoods (unless it is raining). Hoods may mask one's identity. In the interest of safety, we must be able to identify all students.

5. Exposure of the midriff at any time. All tops must overlap or be tucked into the pants, shorts, or skirt when standing, with arms outstretched or while seated
6. Strapless, backless tops, off-shoulder or single strap garments. No undergarments or undergarment straps can be exposed at any time.
7. Torn or ragged clothing that allows exposure of underwear. Underwear shall be worn and covered at all times.
8. Cleavage. The top of the garment should not extend more than four inches below the collar bone.
9. See-through or revealing material
10. Shorts/dresses/skirts that do not reach the ring or index fingertips open-handed at side.
11. Pants that are slung so low as to reveal undergarments. Back pockets must be on the buttocks (Back pocket rule).
12. Selected Professional sports logos and apparel of any type (See SHS web page for current policy – (Revised 14-15).
13. Grills or other mouthpieces, excluding retainers
14. Apparel, jewelry or accessory items that could pose a threat to the physical wellbeing and safety of students or staff. May include but not limited to:
 - Spiked clothing, jewelry or accessory
 - Steel-toed boots
 - Chains
15. Apparel that supports or affiliates an individual with violent acts or groups that support violence
16. Apparel that contains reference or is specifically identifiable as belonging to a gang or disruptive group or individual by sign, trademarks, numbers, symbols, or colors. (NOTE: A student may wear no more than one article of clothing that is one of the following at any one time: blue, white, red or brown, excluding school uniforms or apparel.)
17. Clothing that distracts or disrupts the normal functioning of school or classroom.

Student attire is expected to be neat, clean and appropriate.

Consequences for students who are dressed inappropriately for school range from a change of clothing provided by the school to other disciplinary actions. In extreme cases a parent will be called to bring a change of clothing. Repeated defiance of the Dress Code may result in after school detention or other disciplinary actions. The school is not responsible for confiscated items. Dress code and all other entries in the student's behavior file are cumulative throughout the student's high school career. They do not start over at the beginning of each year.

The Dress Code is a dynamic document. Changes may be made at any time during the school year. Discretion may be used to determine appropriate attire for the classroom by the administration. Students and parents will be notified of any changes through one of the following methods: the school bulletin, parent newsletter or web page updates.

Gang Attire

Unfortunately, we live in a society where gangs and gang violence are a reality. Certain colors and fashions are associated with gangs. Students who dress in a manner associated with a particular gang may become targets for gang violence whether or not they themselves are part of any gang. For this reason, gang-related clothing is not allowed. What constitutes gang clothing changes frequently. The administration reserves the right to designate additional items as off limits. Articles of clothing suggesting gang affiliation would include the following:

1. Wearing more than one item of a particular color, particularly red, blue, brown or white (excluding school uniforms or apparel) is prohibited.
2. Displaying bandannas, either in pockets or otherwise is not allowed.
3. Selected Professional sports logos and apparel of any type (See SHS web page for current policy) – (Revised 14-15).
4. Head coverings such as bandannas, hairnets, “do-rags” or skullcaps, not allowed.

5. Hats, beanies or knit caps associated with specific gangs.
6. Gloves.
7. Wristbands or head bands.
8. Jewelry commonly held to be gang apparel.
9. One pant leg turned up or twisted to one side
10. Grills or other mouthpieces, excluding retainers, are not allowed.
11. Extremely long belts, watch chains and long key straps.
12. Numbered items (XIII, 13, XIV, 14 etc.) or display of gang-related tags or signs.

BEHAVIOR

Soquel High students are expected to conduct themselves at all times in the manner of responsible, courteous and considerate young adults, following the rules and procedures necessary to advance the best interests of a large and diverse school population. This philosophy of student conduct presupposes that:

1. The vast majority of students are capable of exercising all necessary self-discipline in their conduct.
2. Steps to be taken in changing unacceptable behavior should represent a team effort of the student, parent, and school employees.
3. Students are expected to be responsible citizens and make a positive contribution to the learning environment. This would include positive behavior at our extracurricular activities, including sporting events and dances.

Prohibited Articles

1. Any weapons, including knives of all kinds in possession or on school grounds are prohibited and will lead to a recommendation for expulsion.
2. Laser-pointing devices, toy guns and any “caps”, “poppers” or similar percussion or explosive devices are forbidden. Toy guns that look at all realistic, including air soft pellet guns, will be treated as a real gun leading to an expulsion recommendation.
3. Any electronic signaling devices including pagers, beepers, and cell / smart phones must be kept out of sight and must remain silent during all class periods. **Cell phones or other electronic device may not be used in class at any time – including hallways.**
4. Items that would allow the spraying / writing or drawing of graffiti (Felt pens, including “dry erase” pens and Sharpies, are not allowed.)
5. Lighters and matches are not allowed and will be confiscated. Any student found twice with these items will face suspension for possession of a dangerous object.
6. Possession or use of any tobacco products will result in disciplinary action. Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products is also prohibited.
7. Tools such as skate wrenches, craft knives, screw drivers etc. that could cause injury are prohibited.

Cell Phone Policy

Cell phones and headphones/ earbuds * must be put away during school hours, including when the student is out of the classroom on a hall pass, and during **ALL** school and state exams. **Students will not be allowed to use cell phones during class time, except with teacher permission.**

* Unless students have an IEP / 504 plan

School authorities may confiscate cell phones at any time for failure to follow the school policy.
Consequences for failure to follow the phone policy:

First Offense: verbal warning is given to the entire class as part of the initial class policies or on an individual basis.

Second Offense: Phone is confiscated and sent to the office. The phone must be collected from administration by a parent / guardian. The administrator will document in the Illuminate student information system.

Third Offense: Phone is confiscated and sent to the office. The telephone must be collected from the administration by a parent / guardian, and the student will be assigned a detention. The administrator will document in the Illuminate student information system.

Fourth Offense: Phone is confiscated and sent to the office. The administration and the parent / guardian will agree on a plan for the student to hand the phone to the office every day. The administrator will document in the Illuminate student information system.

Gang Involvement

Gang behavior, including involvement in activities that constitute a disruption of normal school activities, poses a possible danger or threat to students and/or staff will not be tolerated. In response to the growing concern of gang style activities on campus, a combination of the following items or behavior will be considered gang related and will not be allowed on the Soquel campus:

- Displaying two or more pieces of clothing in gang colors; red, blue, brown or white.
- Selected Professional sports logos and apparel of any type (See SHS web page for current policy) – (Revised 14-15)
- Wearing specific clothing, jewelry, or other items of particular color or indicators that would align the individual with a particular gang
- Use of hand signals
- Confronting or “Mad dogging” other students or staff-intently staring down other students to intimidate, harass or provoke a fight
- Use of nicknames associated with gang activities or involvement
- Displaying gang related tattoos
- Drawing / writing / spraying of graffiti
- Possession of items that would allow the spraying / writing or drawing of graffiti (e.g. Felt pens, including “dry erase” pens, Sharpies, etc.) are not allowed.
- Possession of graffiti drawings or writings, including student derivatives of script writing.
- Wearing sagging pants or baggy pants (Back Pocket Rule). This does not facilitate an appropriate transition to the world of work.
- Using gang vocabulary – Homes, Homey, Banging, Be Down, Vato, loco, Cuz, Claiming, VGS, Scrapa, Wannabe, Set, Norte, 14, 13, ‘taking care of business’, Cholo, Chapete, etc.
- Provoking physical confrontations by joining gang members to defend, confront, or fight rival gang members
- Yelling gang slogans or put-downs to incite a fight
- Fighting, threatening a fight or verbal confrontations. Menacing other students
- Repeated stalking, willful malicious harassment of another person
- Making threats with intent to place any individual in fear of bodily harm, injury or death

In a continuing effort to maintain a safe environment at our campus, the administration reserves the right to designate additional items as gang affiliated because of the constantly changing nature of these items and behaviors.

Suspension Ed. Code 48900(s) *Revised (Text in Summary Only)*

A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- While on school grounds.
- While going to or coming from school.
- During the lunch period whether on or off the campus.
- During, or while going to or coming from, a school sponsored activity.

The following are violations of Ed. Code 48900 and may result in immediate suspension from school for a minimum of one (1) day and could involve a referral to Law Enforcement for possible citation or arrest based upon the offense:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (SCCS BP) Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products is also prohibited.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
(*Under Revision by the State*)
- (l) Knowingly received stolen school property or private property See (u) below.
- (m) Possessed an imitation firearm.
- (n) Committed or attempted to commit a sexual assault or sexual battery.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing.
- (r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
 - (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - (B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
 - (C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.

- (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

Suspension Ed. Code 48900(s) *Revised (Text in Summary Only)* Continued

- (2) (A) "Electronic act" means the transmission, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following:
- (i) A message, text, sound, or image.
 - (ii) A post on a social network Internet Web site including, but not limited to:
 - (I) Posting to or creating a burn page. "Burn page" means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1).
 - (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed that the pupil was or is the pupil who was impersonated.
 - (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
- (B) Notwithstanding **paragraph (1) and subparagraph (A)**, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.
- (3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.
- (s) See Suspension 48900 (s) above
 - (t) A pupil who aids or abets, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion
 - (u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.
 - (v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.
 - (w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.
- (48900.2) Committed sexual harassment, including but not limited to unwelcome sexual advances, requests for sexual favors or other verbal, visual or physical conduct of a sexual nature.
 - (48900.3) Caused, attempted to cause, threatened to cause, or participated in an act of hate violence.
 - (48900.4) The pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.
 - (48900.6) As part of or instead of disciplinary action prescribed by this article, the principal of a school, the principal's designee, the superintendent of schools, or the governing board may require a pupil to perform community service on school grounds or, with written permission of the parent or guardian of the pupil, off school grounds, during the pupil's non-school hours. For the purposes of this section, "community service" may include, but is not limited to, work performed in the community or on school grounds in the areas of outdoor beautification.
 - (48900.7) Make terrorist threats against school officials or school property, or both.

Ed. Code 48915 (a)(1) The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

- a) **Causing serious physical injury to another person, except in self-defense.**
- b) **Possession of any knife or other dangerous object of no reasonable use to the pupil.**
- c) **Unlawful possession of any controlled substance listed in Chap. 2 of Div. 10 of the Health and Safety Code**
- d) **Robbery or extortion.**
- e) **Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.**

(c) The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds:

1. **Possessing, selling, or otherwise furnishing a firearm**
2. **Brandishing a knife at another person**
3. **Unlawful selling a controlled substance listed in Chap. 2 of Div. 10 of the Health and Safety Code**
4. **Committing or attempting to commit sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.**
5. **Possession of an explosive.**

NOTES: Students under suspension are responsible for making up all missed course assignments, and they may not attend any school events or practices during the period of their suspension.

Student Use Of Tobacco And Nicotine Products

The Governing Board recognizes the serious health risks presented by tobacco use and desires to ensure that, through adoption of consistent policies, district students are made aware of those risks and, to the extent possible, protected from them.

Students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (Education Code 48900, 48901)

Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products is also prohibited.

Students in possession of tobacco or tobacco products or electronic cigarettes will be referred for disciplinary action.

For a complete **SCCS Discipline Policy**, please go to the <http://soquel.sccs.net/home> webpage under Administration, and look for the Discipline Policy link. You can print or review the entire policy from this location.

SENIOR STUDENT/PARENT AGREEMENT *(abridged)*

Seniors that violate the established State, District or school policies resulting in suspension or expulsion **will lose the privilege of participating in the graduation ceremony and/or other senior extracurricular activities** including, but not limited to, school dances, formals, sporting events and athletic participation. The privilege of walking in graduation may be reinstated during the first semester only at the discretion of the site administrator. Revocation of the right to participate in senior year extracurricular activities and events because of a second semester suspension, including participation in graduation ceremonies (i.e., "walking"), may only be reinstated at the discretion of the school site or District Administration.

DATES TO REMEMBER

No School for Students

September 3 rd , 2018	Labor Day
November 12 th , 2018	Veterans' Day (Observed)
November 21 st -23 rd , 2018	Thanksgiving
Dec. 20 th , 2018	Teacher Workday
Dec. 21 st –Jan. 4 th , 2019	Winter Break
January 7 th , 2019	Staff Development Workday
January 21 st , 2019	Observance of Martin Luther King Jr. Day
February 15 th , 2019	Observance of Lincoln's B-day
February 18 th , 2019	Presidents' Day
April 1 st - 5 th , 2019	Spring Break
May 27 th , 2019	Memorial Day
June 7 th , 2019	Graduation

Shortened "C" Schedule Days (All Mondays except the following)

Monday, November 19	B-day
Monday, December 10	B-day
Monday, February 11	B-day

Grading Periods

1st Semester ends December 19, 2018

September 28, 2018	End of 1 st 6-weeks
November 8, 2018	End of 2 nd 6-weeks
December 19, 2018	End of 3 rd 6-weeks

2nd Semester ends June 6, 2019

February 22, 2019	End of 1 st 6-weeks
April 19, 2019	End of 2 nd 6-weeks
June 6, 2019	End of 3 rd 6-weeks

School Events

Homecoming Parade	October 12 th (<i>Soquel Village – @ 1:30 pm approx.</i>)
Homecoming Game	Oct. 12 th (<i>Varsity Game @ 7:30pm</i>)
Homecoming Dance	Oct. 12 th , 8:00 pm - 11:30 pm
Formal	Fri. February 1 st (<i>At the Cocoanut Grove! 8 – 11pm</i>)
Senior Prom	Sat. May 18 th (<i>@ The Chaminade - 8:00 – 11:00 pm</i>)

Graduation - June 7th, 2019 @ Noon